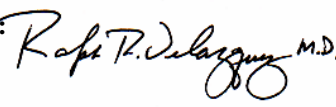




<b>Binder:</b>	<u>Credentials Committee</u>		
<b>Policy Number &amp; Title:</b>	<u>QM.CRD.07</u>	<u>Credentials Committee</u>	
<b>Author:</b>	<u>Jeff Wright</u>	<b>Original</b>	<b>Date:</b> <u>4/4/03</u>
<b>Replaces:</b>	<u>N/A</u>	<b>Revision</b>	<b>Date(s):</b> <u>4/28/05, 6/23/06, 10/18/06</u>
<b>Approval:</b>			<b>Title:</b> <u>VP &amp; Chief Medical Officer</u>

**POLICY**

The OSF HealthPlans credentialing program is under the overall direction of the Chief Medical Officer (CMO). It is the policy of OSF HealthPlans to convene a multi-disciplinary panel to serve as the Credentials Committee in which an Associate Medical Director (AMD) serves as Chair.

**PROCEDURE**

1. Membership of the Credentials Committee will be as follows:

Voting members:

- OSFHP Associate Medical Director, Chair
- OSFHP CMO and other AMD
- Seven OSF network physicians, including OSFMG Medical Director
- Four OSF network non-physician providers
- OSF Corporate QM Director

Ex-officio members:

- OSFHP President
- OSFHP Provider Relations Manager

2. Network providers are appointed for a term of two years and are eligible to succeed themselves.
3. The scope of the committee includes, but is not limited to, the initial credentialing and recredentialing of individual practitioners and of providers (hospitals, surgery centers, skilled nursing facilities, DME, home health agencies and other ancillary providers, etc.)
4. The Credentials Committee reports their recommendations to the OSF HealthPlans Board of Directors for final action/disposition.
5. The Credentials Committee will convene a minimum of eight (8) times per calendar year. A quorum shall consist of 50% of the voting members.

6. Credentials Committee members will be required to sign confidentiality, non-discrimination, and conflict of interest statements annually.